

**Corporate Office :**  
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**Factory :** Kanchpur, Sonargaon, Narayanganj.  
Jamirdia, Bhaluka, Mymensingh.



# Esquire Knit Composite PLC



Certified by :

## NOTICE OF THE TWENTY-FOURTH ANNUAL GENERAL MEETING

Notice is hereby given that the **24th Annual General Meeting** of the Shareholders of Esquire Knit Composite PLC will be held virtually using a Digital Platform on **Saturday, 25 January 2025 at 11:00 a.m.** (Dhaka time) to transact the following business:

### AGENDA

- To receive, consider and adopt the Audited Financial Statements (both Standalone and Consolidated) of the Company for the financial year ended 30 June 2024, together with the Reports of the Board of Directors and the Auditors.
- To declare a Dividend for the financial year ended 30 June 2024. The Board of Directors has recommended a Dividend of Tk. 1.00 per share of Tk. 10.00 each (excluding sponsors and directors) i.e., 10% cash dividend.
- To elect/re-elect Mrs. Piara Hossain and Mr. Arifur Rahman, Directors of the company in terms of the relevant provision of the Articles of Association, who retire by rotation and being eligible, offer themselves for re-election.
- To appoint M/s. Pinaki & Company, Chartered Accountants as Statutory Auditors for the 2024-2025 financial year and fix their remuneration.
- To appoint M/s. Chowdhury Bhattacharjee & Co., Chartered Accountants as Corporate Governance Compliance Auditors for 2024-2025 financial year and fix their remuneration.

All shareholders of the Company are requested to kindly attend the meeting accordingly.

Saturday, Dhaka  
26 October 2024

By order of the Board

**Md. Monir Hossain**  
Company Secretary

### Notes:

- The **'Record Date'** of the Company shall be on **Monday, 2 December 2024**. The shareholders whose names will appear in the Share Register of the Company or the Depository Register on the **'Record Date'** i.e., **2 December 2024**, will be entitled to attend the Annual General Meeting.
- A Member entitled to attend and vote at the Annual General Meeting may appoint a Proxy to attend and vote in his/her stead. The proxy form duly stamped valuing Tk. 20/- must be deposited at the Company's registered office before 48 hours of the time fixed for the meeting.
- The Annual Report for the 2023-2024 financial year will be sent through the e-mail address of the shareholders and will be available on the Company's website at: [www.esquireknit.com](http://www.esquireknit.com).
- The shareholders will join the Virtual Annual General Meeting through the link <https://esquireknit.bdvirtualagm.com>. The Shareholders will be able to submit their questions/comments and vote electronically 24 (twenty-four) hours before commencement of the AGM and during the AGM. To log in to the system, shareholders need to put their 16-digit Beneficial Owner (BO) ID/Folio Number and other credentials as proof by visiting the link.
- Members whose Name, TIN, Bank Account Number, e-mail addresses and mobile number have not been updated/changed in the meantime, are requested to update the same.
- The concerned Brokerage House/DPs are requested to provide us with the statement (both the hard & soft copy) on or before 22 December 2024 with details of their margin loan holders entitled to dividends for the financial year ended on 30 June 2024.
- We encourage the members to log into the system before the meeting starts. Please allow ample time to log in and establish your connectivity. For IT-related guidelines, Shareholders may contact Mobile Number +8801713-335876 or e-mail: [es@esquire.com.bd](mailto:es@esquire.com.bd).
- In compliance with the circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013 issued by BSEC, no benefit in cash or kind shall offered to the members during the Annual General Meeting.

Member of



**Esquire Group**